

Position **COMMUNITY ENGAGEMENT TECHNICAL ADVISOR**

Department: Programs
Based in: Mityana
Reports to: The Head of Programs

Who we are:

PACE is a Ugandan indigenous health organization leading solutions in the health market through the private sector. It deploys social marketing approaches to measurably improve the health of Ugandans. For more information, please visit www.pace.org.ug

PACE is part of a consortium that is implementing a (5+ years) project aimed at reducing the HIV incidence, and mortality related to HIV and TB and develop capacity for the region and the country to plan, coordinate and sustain HIV epidemic control. The program will accelerate Epidemic Control in Mubende Region under the President's Emergency Plan for AIDS Relief (PEPFAR). In partnership with Mildmay Uganda and support from CDC, PACE's primary role will be to PACE's to strengthen community systems to yield high HIV case finding, linkages and community based support for retention in HIV care and prevention.

Join us!

We are looking for someone to lead and manage the project and will be accountable for project deliverables and results, with accountability and authority for the development, execution, and monitoring of the project, including (1) Vision and technical strategy; (2) Project management; (3) Documentation and communication; (4) Client and stakeholder relationships; and (5) Coordination and synergy with other government and donor projects.

Sound like you? Read on.

Specific duties and responsibilities:

You will

- Oversee all donor requirements for program implementation, including effective utilization of the budgets and ensure project deliverables are achieved.
- Develop and manage the project team in the different areas of expertise, ensuring they get the support needed for maintaining high quality implementation of the project, as well as meeting deliverables and building capacity as required.
- Develop and maintain strong relations with key stakeholders including government, particularly the Health Sector, donors, and partners, coordinating regularly with them on project updates and results and attending relevant technical working groups and conferences as required.
- Manage a strong and positive relationship with the implementing partners in the consortium and ensure accurate reporting, both programmatic and financial.
- Assist in design, implementation and oversight of research and evaluation activities, working closely with the departments of community Engagement Information, community systems strengthening and Case finding & Linkages to assure research is driving an 'evidence to action' approach.
- Ensure project implementation follows all CDC grant terms and conditions.
- Ensure project reports submitted to donors and other stakeholders are accurate, complete and on time.
- Ensure the effective use and coordination of donor resources and the compliance of the financial systems and controls with relevant donor standards.

Requirements:

- A Master's Degree from a University or 5 years of professional experience working in a senior management position for donor funded health projects.
- A Bachelor's degree in a related field of study.
- A minimum of 10 years of progressively increasing responsibility working for multifaceted sexual and reproductive health (SRH) programs.
- Experience interacting with host country agencies, including central and local government, development partners, civil society, and community-based organizations.
- Excellent past performance references (contacts must be provided, including e-mail addresses).
- Note: Familiarity with U.S. government policies and legislative requirements relating to the use of HIV/AIDS is an added advantage.

Competencies required for this role:

- **Experienced manager.** You have successfully managed previous US government grants before.
- **Capacity Builder:** You have experience in building institutional, local technical, management and leadership capacity.



- **Collaborative manager.** You are able to inspire a shared vision for the program staff. You have successfully helped your staff learn, grow, and thrive in their work.
- **A connector.** You have experience working with the Ministry of Health, health care companies, or global health donors.
- **A sStrategist and an innovator.** You are creative, innovative and a strategic thinker. You have a proven ability to produce results.
- Communication, interpersonal and customer service skills.
- Report writing skills and documentation skills.
- Planning and organization skills.
- Team player.

How to apply:

Please deliver your résumé (CV), copies of certificates, references, and cover letter clearly indicating position applied for on the "top left-hand side of the envelope", to the **PACE Office Reception**, addressed to the **Head of People and Culture**, at **Plot 3, Mackenzie Vale, Kololo. P. O. Box 27659, Kampala.**

You can also deliver your CV to the following addresses;

- **PACE Northern Region (Lira)** - Plot 52 - 54, Police Road, African Quarters, Lira Town;
- **PACE Eastern Region (Mbale)** - Plot 10, Bungokho Road Senior Quarters, Mbale town;
- **PACE Western Region (Mbarara)** - Plot 560, Kashari Block Ruharo, Mbarara.

The deadline for receipt of applications is **2:00pm (East African Time) on 30th June 2017**. Only shortlisted candidates will be contacted.

PACE is an equal opportunity employer and does not discriminate against HIV positive people or people with disabilities. PACE is also committed to the safety and protection of children in our care from intentional and unintentional harm. Candidates will therefore be expected to comply with PACE's child protection policy.