



Health Services Coordinator

Department: Programs

Based in: Kampala with 80% of their time in the field.

Reports to the Quality Assurance Specialist

Who we are

We're Population Services International (PSI) Uganda, branch office of the world's leading non-profit social marketing organization. We work to make it easier for people in the developing world to be healthy by providing access to products and services that range from mosquito nets to HIV testing.

Although PSI Uganda (PSIU) is now reopening offices in Kampala, PSI has been working in Uganda since 2002 and has implemented a variety of programs including social marketing, social franchising and behavior change communication to deliver prevention and treatment products and services across a wide range of health areas including HIV/AIDS, family planning, malaria, and water-borne diseases.”

There are over 9,000 “PSI'ers” around the world. It's a diverse group of entrepreneurs and professionals with an unusually wide range of backgrounds - from the medical industry to the music business - all with unique skills we bring to the job.

Join us!

We are looking for a suitable candidates with the passion to improve service delivery in the private sector. Reporting to the Quality Assurance Specialist, the Health services Coordinator will monitor adherence to quality assurance standards and the attainment of all PSIU health program objectives in line with the mission and strategic objectives. S/he will spend 80% of their time in the field coaching Quality Assurance Officer and providers for quality improvement.

Your contribution

You will:

- Supervise utilization of tools for monitoring the implementation of PSIU health programs in the region on a monthly basis in line with the set targets.
- Appraise, coach and mentor the regional quality assurance team and partners through on job training, in line with staff development guidelines.
- Establish and maintain a franchise network of clinics in the region and monitor their compliance to the set standards and targets including conducting quality checks and implementing preventive and corrective actions.
- Plan, forecast, order and account for the health commodities and IEC materials in the region monthly.
- Plan, review and provide program department with monthly work plans, budgets and reports, and feedback based on field experience.
- Conduct initial and quarterly quality checks of relevant partners for PSIU programs and build capacity of partners including health related trainings in the region bi-annually.
- Maintain linkages and collaboration with district local governments in the region, relevant implementing partners and stakeholders.
- People Management. Supervise the Quality Assurance Officers and Medical Detailer to ensure the team acquires an up to date and in depth knowledge of MOH, PSI and donors' standards and procedures.

Key Performance Indicators:

- Achievement of set regional monthly targets.
- Correct implementation of the PSIU Quality Improvement Plan.
- Achievement of MBOs for staff.
- Competent and skilled staff in MOH, PSIU and donors' standards and procedures.
- No drop off of clinics from the franchise A productive and competent franchisee of network clinics.
- Compliance to quality standards by franchise network clinics in all health areas supported.
- Adequate stock out of health commodities and IEC materials in the region.
- Work plans developed, implemented on schedule and monitored.
- Timely project reports on program implementation at the region.
- Visibility of PSIU in the region.

What are we looking for?

The basics

- Bachelor's degree in Medicine and surgery.
- Any other post graduate training in management is an added advantage.
- Valid registration with relevant medical regulatory body.

Experience;

- Minimum of three years' experience in Health services delivery in a clinical, or NGO setting.
- Technical expertise and functional knowledge in RH, Maternal Health, Cervical cancer, HIV, Malaria and Child Survival.

What would get us excited?

- Excellent interpersonal, teamwork and networking skills.
- Knowledge of the Health service standards.
- Ability to translate strategic direction into plans and objectives.
- Demonstrated leadership and supervisory skills.
- Demonstrated marketing skills.
- Demonstrated ability to high standards for quality of work and consistently achieves project targets.
- Computer literacy in Microsoft Office Suite and report writing.
- Customer focused with good interpersonal skills to engage with people at all levels- government, donor and community.
- Ability to travel 80% of the time within and outside the region.
- Possession of a valid national driving permit with demonstrated ability to drive is an added.

Please deliver [in a sealed envelope] your application and résumé to the address stated in the newspaper advert by **2.00pm E.A.T, Friday 30th June 2017**. Do write the position you are applying for on the envelope.

PSI is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of actual or perceived race, religion, color, sex, age, national origin, disability, sexual orientation, marital status, personal appearance, matriculation, political affiliation, family status or responsibilities, gender identity or expression, pregnancy, childbirth, related medical conditions or breastfeeding, genetic information, amnesty, veteran, special disabled veteran or uniform service member status or employment status.